

**Technical Committee Meeting Minutes**  
**Capital Area Groundwater Conservation Commission**  
**3074 Westfork Drive, Suite A, Baton Rouge, LA 70816**  
**July 25, 2024, 1:00 p.m.**

**I. Call to Order**

Glenn Shaheen – Capital Area Groundwater Conservation Commission (CAGCC)  
Technical Committee Chairman

**II. Roll Call**

Gary Beard – Capital Area Groundwater Conservation District (CAGCD) Executive  
Director

Present: Nolan Brown, Ken Dawson, Karen Gautreaux, Glenn Shaheen, Matt Reonas.  
Absent: Jonathan Leo, Jesse Means.

**III. Establishment of a Quorum**

Glenn Shaheen – CAGCC Technical Committee Chairman  
Five members and a quorum.

**IV. Invocation**

Gary Beard – CAGCD Executive Director

**V. Pledge of Allegiance**

Gary Beard – CAGCD Executive Director

**VI. Recognition of Guests**

Glenn Shaheen – CAGCC Technical Committee Chairman  
John Milazzo – Taylor Porter, Dennis McGehee – Baton Rouge Water Company, Scott  
Bergeron – self, Ryan Clark – Halff Associates, Doug Melancon – Exxon, Alexander  
Daniel – self.

**VII. Amendments to the Agenda**

Glenn Shaheen – CAGCC Technical Committee Chairman

**VIII. Approval of Minutes - June 18, 2024, meeting (action required)**

Glenn Shaheen – CAGCC Technical Committee Chairman  
Matt Reonas amended to include absent Commissioners and vote for adjournment. Mr.  
Dawson made the motion, Mr. Reonas seconded. Unanimous vote.

**IX. Executive Director's Report**

Gary Beard – CAGCD Executive Director

A. Reporting format for well owners who opt for self-metering and monitoring (**action  
required**)

Mr. Beard detailed the options for well owners who will continue to self-report quarterly total volumes due to legislation that was passed, which allows owners to continue to self-meter and self-monitor if they meet the standards. They also have to provide hourly data on a monthly basis. He had Alexander Daniel show the reasonable options for receiving that data. Discussion ensued. Public comments were made.

Mr. Shaheen read a resolution into the record, which had been reviewed with legal counsel. Discussion ensued about some of the details and the resolution was amended. Motion to send to the full Board by Mr. Dawson, seconded by Mr. Reonas. Unanimous vote.

**B. Monitoring/auditing procedures**

Mr. Beard detailed equipment, how the different parts work together, and new law requirements. He explained options that well owners have regarding equipment and how that will affect the Commission's audit process and costs. Discussion continued.

**C. Contract for field services**

Mr. Beard gave details about the need for a field tech and that there was a need for contracting services.

**X. Chairman's Report**

Glenn Shaheen – CAGCC Technical Committee Chairman  
Nothing to report.

**XI. Commissioner Agenda Items**

Glenn Shaheen – CAGCC Technical Committee Chairman  
None.

**XII. Old Business**

Glenn Shaheen – CAGCC Technical Committee Chairman  
None.

**XIII. New Business**

Glenn Shaheen – CAGCC Technical Committee Chairman

**XIV. Commissioner Comments**

Glenn Shaheen – CAGCC Technical Committee Chairman  
None.

**XV. Announcements**

Glenn Shaheen – CAGCC Technical Committee Chairman  
None.

**XVI. Public Comment**

Glenn Shaheen – CAGCC Technical Committee Chairman

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Mr. Melancon asked about how well owners needed to report beginning August 1, 2024. Details were discussed.

Mr. McGehee asked about well permits the Board had approved and when they would receive permit numbers. Staff addressed these issues.

**XVII. Adjournment – (action required)**

Glenn Shaheen – CAGCC Technical Committee Chairman

Motion by Mr. Dawson, seconded by Mr. Reonas. All in favor. Unanimous vote.

Meeting adjourned.



Gary J. Beard, Executive Director

Members of the Commission who are not members of a Committee may attend committee meetings and participate in their capacity as citizens, but such participation must be limited to providing comment as is available to any other member of the public, as described by La. R.S. 42:14(D). Although it is possible that a quorum of the Commission may be in attendance at such Meeting, NO action of the Commission as a whole will be taken.